PENNSYLVANIA



Coordinated Response & Excavator Exercise® PIPELINE SAFETY TRAINING



PROGRAM GUIDE

Overview

Pipeline Safety

Exercise Outline

Emergency Response Guidebook

NENA Pipeline Emergency Operations

Signs Of A Pipeline Release

High Consequence Areas Identification

Pipeline Industry ER Initiatives

Pipeline Damage Reporting Law

2025

EMERGENCY CONTACT LIST

COMPANY EMERG	ENCY NUMBER
Adelphia Gateway, LLC	1-800-747-3375
Bellwether District Holdings. LLC	1-215-339-5400
BKV Operating, LLC	1-570-240-9060
Buckeye Partners, LP	1-800-331-4115
Cleveland Cliffs - Coatesville Pipeline	1-610-383-2894
Cleveland Cliffs Plate Finishing - Conshohocken	1-610-825-6020
CNX Midstream Partners	1-844-700-2663
CNX Resources Corporation	1-800-583-3755
Columbia Gas of Pennsylvania	1-888-460-4332
Delaware Pipeline Company	1-855-887-9768
Diversified Gas & Oil Corporation	
DT Midsteam's Appalachia Gathering System	1-800-363-9541
DT Midstreams Birdsboro Pipeline LLC	1-877-697-2028
DT Midstream's Bluestone Pipeline Company of PA	1-877-697-2028
DT Midstream's Susquehanna Gathering	1-877-697-2028
Eastern Gas Transmission and Storage	1-888-264-8240
Eastern Shore Natural Gas Company	1-877-650-1257
Energy Transfer Gas and Liquids (Natural Gas)	1-800-375-5702
Energy Transfer Gas and Liquids (NGL)	1-877-839-7473
Enterprise Products Operating LLC	1-888-883-6308
EQT Production Company	1-833-990-1534
Exco Resources Inc.	1-888-788-3781
GasTec Enterprises	
Greylock Midstream, LLC / Greylock Production, LLC	1-800-323-1853
HEP Pennsylvania Gathering	1-866-279-5824
JKLM Energy LLC	1-855-836-0219
KC Midstream Solutions. LLC	1-412-325-4353
Kiantone Pipeline Corp. / United Refining Company	1-814-723-1201
MIPC, LLC	. 1-855-666-6763
Mountain Gathering, LLC / XTO Energy	
MPLX - MarkWest Liberty PA	1-866-342-6914
National Fuel Gas Midstream Company, LLC	
National Fuel Gas Supply Corporation	1-800-833-1843
Paulsboro Natural Gas Pipeline Co., LLC	. 1-877-662-4575
Pennsylvania General Energy, Co. L.L.C.	
Peoples Natural Gas	
Pine Run Midstream	
Range Resources – Appalachia, LLC	. 1-724-743-6700
Repsol	
RH energytrans, LLC	. 1-800-805-1556
RiverWest Appalachia Midstream	
Rover Pipeline	
Shell Pipeline Company LP	1-800-922-3459
Stonehenge Laurel Gathering, LLC	1-724-637-9116
or	. 1-877-839-7473
Texas Eastern Transmission, LP (Enbridge)	1-800-231-7794
UGI Energy Services (Eastern PA)	1-800-276-2722
UGI Energy Services (Western PA, OH)	1-855-511-4942
UGI Utilities, Inc.	1-800-276-2722
Utility Pipeline	1-888-784-6160
WCAA Midstream LLC	
Williams	1-855-945-5762

Note: The above numbers are for emergency situations. Please see individual company sections for non-emergency contact information. Additional pipeline operators may exist in your area. Visit the National Pipeline Mapping System at www.npms.phmsa.dot.gov for companies not listed above.

ONE-CALL SYSTEM	PHONE NUMBER
Pennsylvania One-Call System, Inc.	1-800-242-1776
National One-Call Referral Number	
National One-Call Dialing Number	811

Table of Contents

Overview	4
Pipeline Safety	6
Emergency Response Guidebook	26
Emergency Response	27
NENA Pipeline Emergency Operations - Initial Intake Checklist	29
Signs Of A Pipeline Release / What To Do If A Leak Occurs / Pipeline Emergency	30
High Consequence Areas Identification / Identified Sites	31
Common Ground Alliance Best Practices / Pipelines In Our Community	32
Damage Prevention Programs / Pipeline Markers / Call Before You Dig / OSHA General Duty Clause	33
Product Characteristics	34
Excavation Best Practices Jobsite Checklist	35
Pipeline Damage Reporting Law / Websites	36
About Paradigm	37
Operator Information	38

Pipeline Purpose and Reliability

- · Critical national infrastructure
- Over 2.7 million miles of pipeline provide 65% of our nation's energy
- · 20 million barrels of liquid product used daily
- · 21 trillion cubic feet of natural gas used annually

Safety Initiatives

- · Pipeline location
 - ° Existing right-of-way (ROW)
- · ROW encroachment prevention
 - ° No permanent structures, trees or deeply rooted plants
- · Hazard awareness and prevention methods
- Pipeline maintenance activities
 - ° Cleaning and inspection of pipeline system

Product Hazards and Characteristics

Petroleum (flow rate can be hundreds of thousands of gallons per hour)

- Flammable range may be found anywhere within the hot zone
- · H2S can be a by-product of crude oil

Type 1 Products	Flash Point	Ignition Temperature
Gasoline	- 45 °F	600 °F
Jet Fuel	100 °F	410 °F
Kerosene	120 °F	425 °F
Diesel Fuel	155 °F	varies
Crude Oil	25 °F	varies
Diesel Fuel	155 °F	varies

Natural Gas (flow rate can be hundreds of thousands of cubic feet per hour)

- Flammable range may be found anywhere within the hot zone
- · Rises and dissipates relatively quickly
- H2S can be a by-product of natural gas PPM = PARTS PER MILLION

° 0.02 PPM	Odor threshold
• 10.0 PPM	Eye irritation
- 400 DDM	11 1 1 1

° 100 PPM Headache, dizziness, coughing, vomiting

200-300 PPM
 500-300 PPM
 6 Source Source Consciousness/possible death in 30-60 min.
 700-900 PPM
 8 Consciousness/possible death in 30-60 min.
 700-900 PPM
 9 Over 1000 PPM
 1 Consciousness death possible Unconsciousness in seconds: death in minutes

- · Incomplete combustion of natural gas may release carbon monoxide
- Storage facilities may be present around populated areas/can be depleted production facilities or underground caverns
- · Gas travel may be outside the containment vessel along the natural cavern between the pipe and soil

Propane, Butane and Other Similar Products

- Flammable range may be found anywhere within the hot zone
- · Products cool rapidly to sub-zero temperatures once outside the containment vessel
- · Vapor clouds may be white or clear

Type 3 Products	<u>Flash Point</u>	Ignition Temperature
Propane	- 150 °F	920-1120 °F
Butane	- 60 °F	725-850 °F

Line Pressure Hazards

- Transmission pipelines steel (high pressure: average 800-1200psi)
- Local gas pipeline transmission steel (high pressure: average 200-1000psi)
- Local gas mains and services steel and/or plastic (low to medium pressure)
 - Mains: up to 300psi
 - · Service lines: up to regulator
 - Average 30-45psi and below
 - Can be up to 60-100psi in some areas
- · At regulator into dwelling: ounces of pressure

Overview

Leak Recognition and Response

- · Sight, sound, smell indicators vary depending on product
- · Diesel engines fluctuating RPMs
- Black, dark brown or clear liquids/dirt blowing into air/peculiar odors/dead insects around gas line/dead vegetation
- · Rainbow sheen on the water/mud or water bubbling up/frozen area on ground/frozen area around gas meter
- · Any sign, gut feeling or hunch should be respected and taken seriously
- · Take appropriate safety actions ASAP

High Consequence Area (HCA) Regulation

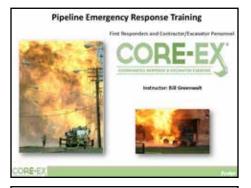
- Defined by pipeline regulations 192 and 195
- · Requires specialized communication and planning between responders and pipeline/gas personnel
- May necessitate detailed information from local response agencies to identify HCAs in area

Emergency Response Basics

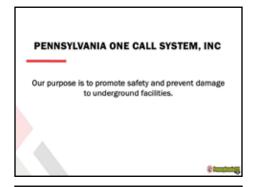
- · Always follow pipeline/gas company recommendations pipeline representatives may need escort to incident site
- · Advance preparation
 - Get to know your pipeline operators/tour their facilities if possible
 - Participate in their field exercises/request on-site training where available
 - Develop response plans and practice
- · Planning partners
 - · Pipeline & local gas companies
 - º Police local/state/sheriff
 - Fire companies/HAZMAT/ambulance/hospitals/Red Cross
 - LEPC/EMA/public officials
 - · Environmental management/Department of Natural Resources
 - · Army Corps of Engineers/other military officials
 - · Other utilities
- · Risk considerations
 - Type/volume/pressure/location/geography of product
 - Environmental factors wind, fog, temperature, humidity
 - · Other utility emergencies
- · Incident response
 - Always approach from upwind/park vehicle a safe distance away/if vehicle stalls DO NOT attempt to restart
 - $^{\circ}\,$ Gather information/establish incident command/identify command structure
 - Initiate communications with pipeline/gas company representative ASAP
 - Control/deny entry: vehicle, boat, train, aircraft, foot traffic, media refer all media questions to pipeline/gas reps
- · Extinguish fires only
 - · To aid in rescue or evacuation
 - To protect exposures
 - · When controllable amounts of vapor or liquid present
- · Incident notification pipeline control center or local gas company number on warning marker
 - · In Pipeline Emergency Response Planning Information Manual
 - · Emergency contact list in Program Guide
 - Call immediately/provide detailed incident information
- · Pipeline security assist by noting activity on pipeline/gas facilities
 - Report abnormal activities around facilities
 - Suspicious excavation/abandoned vehicles/non-company personnel/non-company vehicles
 - Freshly disturbed soil/perimeter abnormalities

One-Call

- · One-Call centers are not responsible for marking lines
- Each state has different One-Call laws. Familiarize yourself with the state you are working in
- · Not all states require facility owners to be members of a One-Call
- · You may have to contact some facility owners on your own if they are not One-Call members
- · In some states, homeowners must call before they dig just like professional excavators











ALWAYS CALL 811 BEFORE YOU DIG

RESOURCE: PA. RCT 287 of 2574, as amended



SITE ASSESSMENT

When planning excavation activities the excavator should consider all available site information relating to the existence of underground facilities.

 Visible landmarks such as meters, valve boxes, manhole covers and similar evidence should be included in the excavator's site assessment.











An excavator notifies during the week WITHOUT a legal holiday in the week

Sun	Mon	Tue	Wed	Thu	M	Set
	NOW	MARK	Mark	LAMPLE STRAT DATE		

Champleship

LEGAL STATE HOLIDAYS



- New Year's Day Martin Lutter King It , Day President's Day Alement Day Junetoenth National Indept

- Thurstogoving Day The day after Thursdayving Day

Spinore S

An excavator notifies during the week WITH a legal holiday in the week

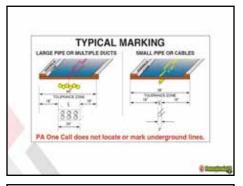
Sun.	Man	Tot	Wed	Thu	Pri	Sat
		NOTET	MARK	LEGAL MOUGHY	Mark	
	SAMPA SAMP DATE					

© household

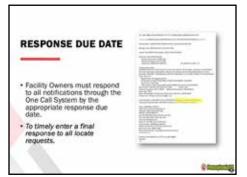
FACILITY OWNER RESPONSIBILITIES

To mark, stake, locate or otherwise provide the position of the facility owner's underground lines at the work site within eighteen inches horizontally from the outside wall or edge of a line or facility.

Facility Owners shall make reasonable efforts during the excavation phase to locate or notify excavators of the existence of any known lines and abandoned













Excavators are responsible for the protection and preservation of the facility owner's stakes, markings, or other designation until they are no longer required for proper or safe excavation or demolition work.



EXCAVATOR'S RESPONSIBILITIES

- · Exercise due care within the tolerance zone
- To take all reasonable steps necessary to avoid injury
- To avoid interference with all lines where positions have been provided

© hampleship

PRUDENT TECHNIQUES

Methods to consider based on climate or geographical conditions:

- · Soft digging techniques may include:
 - · Hand Digging (when practicable)
 - · Pot Holing
 - · Vacuum Excavation methods



DAMAGE REPORT NOTICE

To report immediately to the facility owner any break or leak on its lines, or any dent, gouge, groove or other damage to such lines or to their coating or cathodic protection made or discovered in the course of the excavation or demolition work.





Summer

ESCAPING FLAMMABLE OR CORROSIVE GAS

To immediately notify 911 and the facility owner if the damage results in the escape of any flammable, toxic or corrosive gas or liquid.

© householding

EMERGENCY TICKETS

An emergency is a sudden or unforeseen occurrence involving a clear and immediate danger to life, property or the environment, including, but not limited to, serious breaks or defects in a facility owner's lines.

- · Damage Report
- · Odor of Gas
- No One Call
- · Potential Cross Bore

EMERGENCY TICKETS

To not provide a misrepresentation of an emergency excavation, subject to an administrative penalty imposed under section 7.10

C hamplanting

ROOT CAUSE DAMAGE TYPES - EXCAVATORS

No one call notification Improper excavation practices

No test holes to verify marks

No prudent techniques used within the Tolerance Zone

Marks were not maintained

Digging without a valid ticket

Digging outside the scope of the ticket

Failure to support and protect facilities

Provided incorrect information on the ticket.

Samo



CALL TO ACTION

Local law enforcement or emergency management. personnel may order excavators on a work site to stop work in the interest of public safety.

- . No visible temporary utility marks.
- Operating powered equipment within a tolerance zone
- · No trench safety methods being used on a work site . Slope or bench trench walls
 - . Shore trench walls with supports
 - . Shield trench walls with trench boxes



CALL TO ACTION

Section 7.10 (g)

A facility owner may petition a court of competent jurisdiction to enjoin excavation or demolition work conducted in violation of this act.

Local law enforcement or emergency management personnel may, in the interest of public safety, order an excavator on a work site to stop further excavation if the excavation is being conducted in violation of this act.



CALL TO ACTION

Name of the Control of the Control of the State of the St





COMMISSION

The "Commission" means the Pennsylvania Public Utility Commission (PUC).

- The Public Utility Commission is responsible for enforcement of PA Act 287, as amended.
- Damage prevention investigator* means an employee of the commission tasked with reviewing and investigating an alleged violation.

Chargest

ALLEGED VIOLATION REPORTING Exemeter Project Owner Dwigner Facility Owner to days Not more than 30 days X X X

ENFORCEMENT

 A person or entity violating this act must pay an administrative penalty to the commission within sixty days of issuance of the informal determination

@ Description by

ENFORCEMENT

 The commission shall assess an additional administrative pensity of one hundred dollars (\$100) per day, not to exceed a total of five thousand dollars (\$5,000), for an administrative pensity not paid within the period specified

ENFORCEMENT

 If a person or entity is subject to a damage prevention educational pregram they shall successfully complete the program within sixty (60) days of issuance. If not the commission shall assess an additional administrative penalty of one hundred dollars (\$100) per day, not to exceed a total of five thousand dollars (\$5,000).

© hamplerhije

Marine birts Same - States (1) 00 000 internal point of		Mark Links Supremer - Market CO CO Test - reprint providing
Seglion Seglion September 1	Section of the sectio	Parting Door Person was Total off- sprophological Door State State Sample Sta
Silla Sanniga Sanniga Sanniga Sanniga Sanniga San' - sadamatrologiqui od ma Barthori San Santiga Sanniga Salam Santigata Sanniga	Charac Madgarany James Character Canal No. 101 (No. Accordance Service) mg Highway State Addis America States	- Pinan
	Marchanel Strong Marchanel Communication (C) NO TITLE - Strong School Series States - Strong School Series School - Strong	Same Regit Strengt Street Control Springer Street Control Marie Lander, Sale
See Selline Garge Province Color Or No STOR - Age Storage Annie Lag Gallery Colors (March 1988)	Approximate Approx	State State January Promittee Limits 19 504 Diffe - recommendationing Beather Limits - promittee Limits States Talk Saline, Supplement States States Limits

Dredging Operations

If your company conducts dredging operations, shoreline stabilization or pile driving activities, please be aware of the following:

- pipelines its traverse lakes and havigable waterways
- SEI requirements to submit a one call ticket prior operations commencing, to include a sub-aquesian ticket cortion
- Identify all pipeline warning markets near the sharelines where you will be working
- Centact the pipeline company as part of your preplanning before work begins.





CORE-EX

Logging Operator Responsibilities

- Notify pipeline company before search begins
 No skidding of lags on right of
- way

 Crossing of pipeline must be approved.
- Deop out trees away from
- pipeline
- Bestore right of way



CORE-EX

A comment



Coordinated Response Exercise* Learn your rains and responsibilities as emergency exposures should a pieche emergency happen in your jurisdiction. As well as part activate to resource. Acquainfu you with the operator's ability to respond to a pipuline emergency. Lidentify on rygan of pipuline emergency. Plan's well purifies can engage in mulauf austriance to minimor hazards to life, property and the environment. Code of federal Regulations (CRS), 65 CFR Parts 350 and 359 By attending this require finding, you one property, along other has pipuline immergence, in insure to conditional effect in tempering to pipuline and austriance. These people immerged in the pipuline and austriance. These people in the pipuline immergence, the pipuline of efficience of the pipuline immergence, the pipuline of efficience of the pipuline included and austriance. These people in the pipuline included in all austriance. These people in the pipuline over 1,3000 times to 65 tricks aumanume.



Table and / or Group Discussion



- Your dispatch has just received a NOTICE OF POTENTIAL RUPTURE. The caller regresents a pipeline company following their in-house emergency response plans.
- dispatch will handle this information. What existing policies and procedures are applicable to this call? Describe, at least generally, those relevant policies and procedures.
- . Work with the pipeline operators present to discuss, evaluate and prepare for a response to a potential rupture on their facilities.



New PHMSA Rule - Impact on PSAPs

For both natural gas and hazardous liquids pipelines

- Rupture miligation valves must be missibility an all mostly constructed and replaced pupilities of in diameter or greater for emshave gast transmission and hispathosis flyidds.
 This does not include natural gas distributions pipelines.
 Pipeline operature must contact 19-1 or immigracy Management with a "notice of
 - potential nuplicer

How does this rule potentially affect PSAPs

- These will privile agency granters that vall when multimoid of a jobstolial release?

 Will you record it and getty see in the try one requester agencies?

 Will you conside it and getty see in the try one requester agencies?

 Will the second and pass that discretization on its your exegution agencies?

 Will this is require your "Plant Earls exercising year/over to be made yet thiss policies?

 When getterfully, could this call the resempt seen.

 - Popular cartist crafter to callions
 Popular cartist crafter to callions
 Constating a PAP through the non-energinity number (no Authoratic Number steechington) AND, the Authoratic Location lide will cation (ALI)
 Is this number exemitient 24(7):
- Epicles operation were required to update their Energeory Response Plan (CRF) with this requirement in October 2022

ORE-EX

What is the intent of this new final rule?

to require diverge and equipment streams and equipment streams and experienced approximate profition the quick and etits rest steady again or students. But in both will experience equipment midding times to use take get to a service profit a midding trans to use take get to a service profit and to a service







Potential "Best Practice" for Pipelines



National Emergency Number Association (NENA) Pipeline Emergency Operations Standard NENA's pipeline emergency operations workgroup recommendation • Assertment of gradient affecting the BII service area • Repelies leak recognition and initial response attons • Additional notices to pipeline operators Initial intake checkfut Quick reference guide in program materials Pipeline emergency operations standard/model recommendations - Access the full report through nemaling ORE-EX Pipeline Outreach to Stakeholders Mailings (More than 20 Million pieces annually) Over 1,000 Ligitors Meetings with Energency Officials, Public Officials, and Escarators. Face to Face Meetings with Environmy Offician at their agencies. I mergeticy Response Planning Portal (CNP) **Pipeline Operators Emergency Response Plans** Natural gas and hazardous liquids Notify appropriate fire, police, and other public officials of **gas** or **Rquid** pupline emergencies, coordinate planned responses, and actual responses during an entergency identify the type of incident Frampt and effective response measures Austability of personnel and equipment Make safe any actual or potential hazard to life, property, and the environ Incident Investigation and review Natural gas (49 CFR 192.615) Establish and maintain cummunication with five, police, and other guillic officials Oract actions to protect people, their property Emergency shaddown to minimize hazard to life, property, and the newsonment

- Safely restors service

Hazardous liquid (49 CFR 195.402)

- Minimizer public exposure to Injury by taking appropriate actions such as execuations or braffic

ORE-EXT

Emergency Response and 811 Derailments, car accidents, excavating/farming mishaps, natural disasters, and wildfires PHMSA Advisory Bulletin (2012-08) . Seed on National Transportation Board recommendation Inform emergency responders about the benefits of \$11 Identify underground utilities in the arms · Notify underground utilities in the area



Integrity Management Pipeline companies are required to have Integrity Management programs to insure safe and efficient operations: Internal and external cleaning and impection, of the pipeline and affected areas. Rights of May and refree ory Control and Data Assperation (SCACM) Identification of High Consequence Aveau (HCA) Arrivi fights of Way Nation Public Assurement Outreach to state holders Participation as a member of \$11. Operator Qualification (OQ) flavoring Local Distribution Company (LDC) · Maker Tenting · lask benego . May also be utilized on tru ORE-EX Other challenges impacting pipelines... Natural Disasters Tornadoes Wildfires/Forest Fires Flooding/Mudslides/Slips Earthquakes Human Error Whicle accidents involving above ground valve sites. · Third party strikes by contractors and · Agricultural activities, field tiling National Security Threats Cyberterrorism involving pipeline systems. · IED's on pipeline assets. ORE-EX Pipeline Operator / Responder Challenges . Timely notification of the incident. . Denied entry at scene of incident Quick access to remote valves/ICP . Getting equipment into the area · Communications with incident command . Clear lines of communication (both ways) Face to face meetings with local officials . Pre-planning with emergeocy services ORE-EX

Pipeline Company - Internal Responsibilities

- Regular pressure lesting of the pipeline
- Smart progring in a timerly manner of the pipeline
- Personnel ligibles Drive time and other factors

- Tool placement / positioning
- worting under stress
- Working with local Public officials and Finst Responders

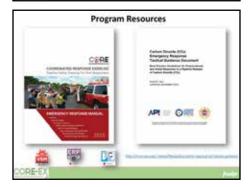




DRE-EX



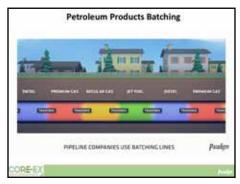










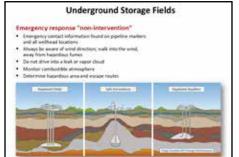




Above Ground Storage Tanks Considerations when responding to tank farms/ terminals Work with your local operator to: Omeriop an effective response plan Intendity products and hashed Order more executions radius. Response recommendations: Cool said(s) or nearby containers by flooding with water Use unmarried hore habiting deverse or icing may verice Let product burn, even after as supply intenfrigation is closed Branes of the potential business types Branes of the potential business (1979)

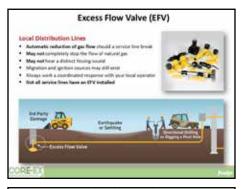
CORE-EX

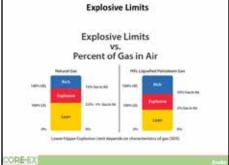
1









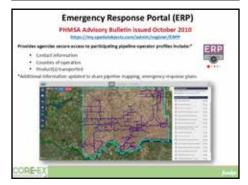














Product INFORMATION



The Emergency Response Guidebook is available at: https://www.phmsa.dot.gov/sites/phmsa.dot.gov/files/2024-04/ERG2024-Eng-Web-a.pdf







Emergency Response

EMERGENCY RESPONSE PLANS FOR GAS AND HAZARDOUS LIQUID PIPELINE OPERATORS

Federal regulations for both gas and hazardous liquid pipelines require operators to have written procedures for responding to emergencies involving their pipeline facility. Because pipelines are often located in public space, the regulations further require that operators include procedures for planning with emergency and other public officials to ensure a coordinated response. Please contact your local pipeline operators for information regarding their company specific emergency response plan.

Natural Gas

Each operator shall establish written procedures to minimize the hazard resulting from a gas pipeline emergency. At a minimum, the procedures must provide for the following:

- · Receiving, identifying, and classifying notices of events which require immediate response by the operator.
- Establishing and maintaining adequate means of communication with appropriate fire, police, and other public
 officials.
- Prompt and effective response to a notice of each type of emergency, including the following:
 - Gas detected inside or near a building.
 - 2. Fire located near or directly involving a pipeline facility.
 - 3. Explosion occurring near or directly involving a pipeline facility.
 - Natural disaster.
- The availability of personnel, equipment, tools, and materials, as needed at the scene of an emergency.
- · Actions directed toward protecting people first and then property.
- Emergency shutdown and pressure reduction in any section of the operator's pipeline system necessary to minimize hazards to life or property.
- Making safe any actual or potential hazard to life or property.
- Notifying appropriate fire, police, and other public officials of gas pipeline emergencies and coordinating with them both planned responses and actual responses during an emergency.
- · Safely restoring any service outage.
- Each operator shall establish and maintain liaison with appropriate fire, police, and other public officials to:
 - Learn the responsibility and resources of each government organization that may respond to a gas pipeline emergency;
 - 2. Acquaint the officials with the operator's ability in responding to a gas pipeline emergency;
 - 3. Identify the types of gas pipeline emergencies of which the operator notifies the officials; and
 - 4. Plan how the operator and officials can engage in mutual assistance to minimize hazards to life or property.

*Reference 49 CFR 192.615

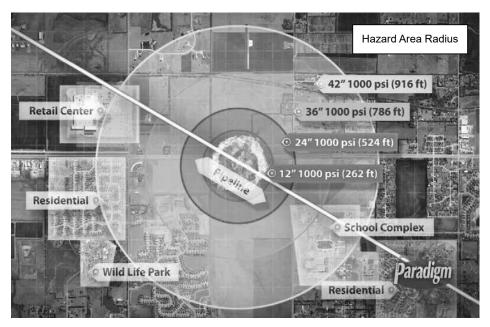
HAZARDOUS LIQUIDS

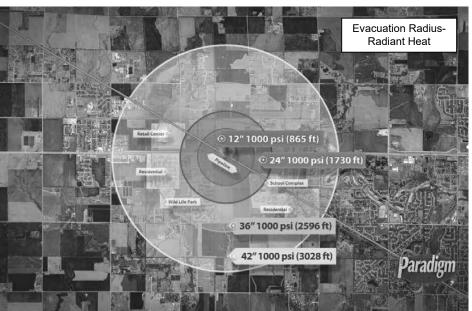
(a) General: Each operator shall prepare and follow for each pipeline system a manual of written procedures for conducting normal operations and maintenance activities and handling abnormal operations and emergencies. This manual shall be reviewed at intervals not exceeding 15 months, but at least once each calendar year, and appropriate changes made as necessary to insure that the manual is effective. This manual shall be prepared before initial operations of a pipeline system commence, and appropriate parts shall be kept at locations where operations and maintenance activities are conducted.

Emergencies. The manual required by paragraph (a) of this section must include procedures for the following to provide safety when an emergency condition occurs:

- Receiving, identifying, and classifying notices of events which need immediate response by the operator or notice
 to fire, police, or other appropriate public officials and communicating this information to appropriate operator
 personnel for corrective action.
- Prompt and effective response to a notice of each type emergency, including fire or explosion occurring near or directly involving a pipeline facility, accidental release of hazardous liquid or carbon dioxide from a pipeline facility, operational failure causing a hazardous condition, and natural disaster affecting pipeline facilities.
- · Having personnel, equipment, instruments, tools, and material available as needed at the scene of an emergency.
- Taking necessary action, such as emergency shutdown or pressure reduction, to minimize the volume of hazardous liquid or carbon dioxide that is released from any section of a pipeline system in the event of a failure.
- Control of released hazardous liquid or carbon dioxide at an accident scene to minimize the hazards, including
 possible intentional ignition in the cases of flammable highly volatile liquid.
- Minimization of public exposure to injury and probability of accidental ignition by assisting with evacuation of residents and assisting with halting traffic on roads and railroads in the affected area, or taking other appropriate action.
- Notifying fire, police, and other appropriate public officials of hazardous liquid or carbon dioxide pipeline
 emergencies and coordinating with them preplanned and actual responses during an emergency, including
 additional precautions necessary for an emergency involving a pipeline system transporting a highly volatile liquid.
- In the case of failure of a pipeline system transporting a highly volatile liquid, use of appropriate instruments to
 assess the extent and coverage of the vapor cloud and determine the hazardous areas.
- Providing for a post accident review of employee activities to determine whether the procedures were effective in
 each emergency and taking corrective action where deficiencies are found.

Emergency Response





NENA Pipeline Emergency Operations - Initial Intake Checklist

In accordance with NENA Pipeline Emergency Operations Standard/Model Recommendation NENA 56-007 (https://www.nena.org/?page=PipelineEmergStnd)

GOALS FOR INITIAL INTAKE:

- 1. Obtain and Verify Incident Location, Callback and Contact Information
- 2. Maintain Control of the Call
- 3. Communicate the Ability to HELP the Caller
- Methodically and Strategically Obtain Information through Systematic Inquiry to be Captured in the Agency's Intake Format
- Recognize the potential urgency of situations involving the release of dangerous gases or liquids related to pipelines or similar events of this nature and immediately begin the proper notifications consistent with agency policy
- 6. Perform all Information Entries and Disseminations, Both Initial and Update

FIRST RESPONSE CALL INTAKE CHECK LIST

The focus of this Standard is on the first minute of the call intake process. Actions taken during this time frame significantly impact the effectiveness of the response and are critical to public safety.

The following protocol is intended as a solid framework for call intake, but should not in any manner rescind or override agency procedures for the timing of broadcasts and messaging.

These procedures are established as recommended practices to consider with existing agency policy and procedure to ensure the most swift and accurate handling of every incident involving the release of dangerous gases or hazardous liquids.

All information should be simultaneously entered, as it is obtained by the telecommunicator, into an electronic format (when available) that will feed/populate any directed messages which will be sent to emergency responders in conjunction with on-air broadcasts.

Location:

Request exact location of the incident (structure addresses, street names, intersections, directional identifiers, mile posts, etc.) and obtain callback and contact information.

Determine Exactly What Has Happened:

Common signs of a pipeline leak are contained in Table 1 below. If any of these conditions are reported, THIS IS A PIPELINE EMERGENCY.

TABLE 1
Common Indications of a Pipeline Leak

Condition	Natural Gas (lighter than air)	LPG & HVL (heavier than air)	Liquids
An odor like rotten eggs or a burnt match	Х	Х	
A loud roaring sound like a jet engine	Х	Х	
A white vapor cloud that may look like smoke		Х	
A hissing or whistling noise	Х	Х	
The pooling of liquid on the ground			Х
An odor like petroleum liquids or gasoline		Х	Х
Fire coming out of or on top of the ground	Х	Х	
Dirt blowing from a hole in the ground	Х	Х	
Bubbling in pools of water on the ground	Х	Х	
A sheen on the surface of water		Х	Х
An area of frozen ground in the summer	Х	Х	
An unusual area of melted snow in the winter	Х	Х	
An area of dead vegetation	Х	Х	Х

Signs Of A Pipeline Release

SIGHT*

- · Liquid on the ground
- · Rainbow sheen on water
- · Dead vegetation in an otherwise areen area
- · Dirt blowing into the air
- White vapor cloud
- Frozen area on ground
- *Signs vary based upon product

SMELL

- · Odors such as gas or oil
- Natural gas is colorless and odorless
 - Unless Mercaptan has been added (rotten egg odor)

OTHER - NEAR PIPELINE OPERATIONS

- · Burning eyes, nose or throat
- Nausea

What To Do If A Leak Occurs

- Evacuate immediately upwind
- Eliminate ignition sources
- Advise others to stay away
- CALL 911 and the pipeline company number on warning marker
 - · Call collect if necessary
- Make calls from safe distance not "hot zone"
- Give details to pipeline operator:
 - Your name
 - Your phone number
 - Leak location
 - Product activity
 - Extent of damage
- · DO NOT drive into leak or vapor cloud
- DO NOT make contact with liquid or vapor
- DO NOT operate pipeline valves (unless directed by pipeline operator):
 - · Valve may be automatically shut by control center
 - Valve may have integrated shut-down device
 - Valve may be operated by qualified pipeline personnel only, unless specified otherwise

Ignition sources may vary - a partial list includes:

SOUND

· A hissing or roaring sound

- Static electricity
- Metal-to-metal contact
- Pilot lights
- Matches/smoking
- · Sparks from telephone
- Electric switches
- Electric motors
- Overhead wires
- Internal combustion engines
- · Garage door openers
- Firearms
- Photo equipment
- · Remote car alarms/door locks
- · High torque starters diesel engines
- · Communication devices

Pipeline Emergency

Call Gas Control Or Pipeline Control Center

Use Pipeline Emergency Response Planning Information Manual for contact information Phone number on warning markers Use state One-Call System, if applicable

Control Center Needs To Know

Your name & title in your organization Call back phone number - primary, alternate Establish a meeting place

Be very specific on the location (use GPS) Provide City, County and State

Injuries, Deaths, Or Property Damage

Have any known injuries occurred? Have any known deaths occurred? Has any severe property damage occurred?

Traffic & Crowd Control

Secure leak site for reasonable distance Work with company to determine safety zone No traffic allowed through any hot zone Move sightseers and media away Eliminate ignition sources

Fire

Is the leak area on fire? Has anything else caught on fire besides the leak?

Evacuations

Primary responsibility of emergency agency Consult with pipeline/gas company

Fire Management

Natural Gas - DO NOT put out until supply stopped **Liquid Petroleum –** water is NOT recommended; foam IS recommended

Use dry chemical, vaporizing liquids, carbon dioxide

Ignition Sources

Static electricity (nylon windbreaker)

Metal-to-metal contact

Pilot lights, matches & smoking, sparks from phone Electric switches & motors

Overhead wires

Internal combustion engines

Garage door openers, car alarms & door locks Firearms

Photo equipment

High torque starters - diesel engines

Communication devices - not intrinsically safe

High Consequence Areas Identification*

Pipeline safety regulations use the concept of "High Consequence Areas" (HCAs), to identify specific locales and areas where a release could have the most significant adverse consequences. Once identified, operators are required to devote additional focus, efforts, and analysis in HCAs to ensure the integrity of pipelines.

Releases from pipelines can adversely affect human health and safety, cause environmental degradation, and damage personal or commercial property. Consequences of inadvertent releases from pipelines can vary greatly, depending on where the release occurs, and the commodity involved in the release.

What criteria define HCAs for pipelines?

Because potential consequences of natural gas and hazardous liquid pipeline releases differ, criteria for HCAs also differ. HCAs for natural gas transmission pipelines focus solely on populated areas. (Environmental and ecological consequences are usually minimal for releases involving natural gas.) Identification of HCAs for hazardous liquid pipelines focuses on populated areas, drinking water sources, and unusually sensitive ecological resources.

HCAs for hazardous liquid pipelines:

- Populated areas include both high population areas (called "urbanized areas" by the U.S. Census Bureau) and other populated areas (areas referred to by the Census Bureau as a "designated place").
- Drinking water sources include those supplied by surface water or wells and where a secondary source of water supply is not available. The land

- area in which spilled hazardous liquid could affect the water supply is also treated as an HCA.
- Unusually sensitive ecological areas include locations where critically imperiled species can be found, areas where multiple examples of federally listed threatened and endangered species are found, and areas where migratory water birds concentrate.

HCAs for natural gas transmission pipelines:

- An equation has been developed based on research and experience that estimates the distance from a potential explosion at which death, injury or significant property damage could occur. This distance is known as the "potential impact radius" (or PIR), and is used to depict potential impact circles.
- Operators must calculate the potential impact radius for all points along their pipelines and evaluate corresponding impact circles to identify what population is contained within each circle.
- Potential impact circles that contain 20 or more structures intended for human occupancy; buildings housing populations of limited mobility; buildings that would be hard to evacuate. (Examples are nursing homes, schools); or buildings and outside areas occupied by more than 20 persons on a specified minimum number of days each year, are defined as HCA's.
- * https://primis.phmsa.dot.gov/comm/FactSheets/FSHCA.htm

Identified Sites*

Owners and companies of gas transmission pipelines are regulated by the US Department of Transportation (DOT). According to integrity management regulations, gas pipeline companies are required to accept the assistance of local public safety officials in identifying certain types of sites or facilities adjacent to the pipeline which meets the following criteria:

- (a) A small, well-defined outside area that is occupied by twenty or more persons on at least 50 days in any twelve-month period (the days need not be consecutive). Examples of such an area are playgrounds, parks, swimming pools, sports fields, and campgrounds.
- (b) A building that is occupied by 20 or more persons on at least 5 days a week for 10 weeks in any 12 month period (the days and weeks need not be consecutive). Examples included in the definition are: religious facilities, office buildings, community centers, general stores, 4-H facilities, and roller rinks.
- (c) A facility that is occupied by persons who are confined, are of impaired mobility, or would be difficult to evacuate. Examples of such a facility are hospitals, schools, elder care, assisted living/ nursing facilities, prisons and child daycares.

Identified Site Registry

Pipeline operators need your help keeping people and property safe.

Identified Sites - locations where many people occupy an area near a pipeline asset or facility. These are places where people may gather from time to time for a variety of reasons.



Some of these sites are very difficult for companies to obtain without help from those with local knowledge of the area.

Please use the following website to gain secure access, so you can assist in identifying sites where people congregate in your community:

my.spatialobjects.com/admin/register/ISR

Pipeline operators are required by law to work with public officials who have safety or emergency response, or planning responsibilities that can provide quality information regarding identified sites.

Common Ground Alliance Best Practices

In 1999, the Department of Transportation sponsored the Common Ground Study. The purpose of the Common Ground Study was to identify and validate existing best practices performed in connection with preventing damage to underground facilities. The collected best practices are intended to be shared among stakeholders involved with and dependent upon the safe and reliable operation, maintenance, construction, and protection of underground facilities. The best practices contain validated experiences gained that can be further examined and evaluated for possible consideration and incorporation into state and private stakeholder underground facility damage prevention programs.

The current Best Practices Field Manual is divided into nine chapters that provide a collection of current damage prevention best practices. The nine chapters include:

- 1. Planning & Design Best Practices
- 2. One Call Center Best Practices
- 3. Location & Marking Best Practices
- 4. Excavation Best Practices
- 5. Mapping Best Practices
- 6. Compliance Best Practices
- 7. Public Education Best Practices
- Reporting & Evaluation Best Practices
- 9. Miscellaneous Practices

To view the latest version of the Best Practices please visit www.commongroundalliance.com



Pipelines In Our Community

According to National Transportation Safety Board statistics pipelines are the safest and most efficient means of transporting natural gas and petroleum products, which are used to supply roughly two-thirds of the energy we use. These pipelines transport trillions of cubic feet of natural gas and hundreds of billions of ton/miles of liquid petroleum products in the United States each year.

This system is comprised of three types of pipelines: transmission, distribution and gathering. The approximately 519,000 miles of transmission pipeline* transport products, including natural gas and petroleum products, across the country and to storage facilities. Compressor stations and pumping stations are located along transmission and gathering pipeline routes and help push these products through the line.

Approximately 2.2 million miles of distribution pipeline* is used to deliver natural gas to most homes and businesses through underground main and utility service lines. Onshore gathering lines are pipelines that transport gas from a current production operation facility to a transmission line or main. Production operations are piping and equipment used in production and preparation for transportation or delivery of hydrocarbon gas and/or liquids.





Training Center

Supplemental training available for agencies and personnel that are unable to attend:

- · Train as your schedule allows
- Download resources including pipeline operator specific information
 - · Sponsoring pipeline operator contact information
 - · Product(s) transported
- Submit Agency Capabilities Survey
- Receive Certificate of Completion

Visit https://trainingcenter.pdigm.com/ to register for training



Damage Prevention Programs

Pursuant to 49 CFR Parts 192.614 (c)(2)(i) and 195.442 (c)(2)(i) pipeline operators must communicate their Damage Prevention Program's "existence and purpose" to the public in the vicinity of the pipeline and persons who normally engage in excavation activities in the area in which the pipeline is located.

State and federally regulated pipeline companies maintain Damage Prevention Programs. The purpose of which is to prevent damage to pipelines and facilities from excavation activities, such as digging, trenching, blasting, boring, tunneling, backfilling, or by any other digging activity.

Pipeline Markers

The U.S. Department of Transportation (DOT) requires the use of signs to indicate the location of underground pipelines. Markers like these are located on road, railroad, and navigable waterway crossings. Markers are also posted along the pipeline right-of-way.

The markers display:

- · The material transported
- The name of the pipeline operator
- · The operator's emergency number

MARKER INFORMATION

- · Indicates area of pipeline operations
- · May have multiple markers in single right-of-way
- May have multiple pipelines in single right-of-way
- DOES NOT show exact location
- DOES NOT indicate depth (never assume pipeline depth)
- · DOES NOT indicate pipeline pressure



Call Before You Dig

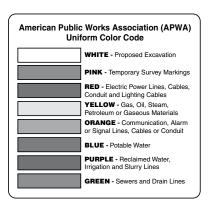
Statistics indicate that damage from excavation related activities is a leading cause of pipeline accidents. If you are a homeowner, farmer, excavator, or developer, we need your help in preventing pipeline emergencies.

- 1. Call your state's One-Call center before excavation begins regulatory mandate as state law requires.
- 2. Wait the required amount of time.
- 3. A trained technician will mark the location of the pipeline and other utilities (private lines are not marked).
- 4. Respect the marks.
- 5. Dig with care.

National One-Call Dialing Number:



For More Details Visit: www.call811.com



OSHA General Duty Clause

Section 5(a)(1) of the Occupational Safety and Health Act (OSHA) of 1970, employers are required to provide their employees with a place of employment that "is free from recognizable hazards that are causing or likely to cause death or serious harm to employees."

https://www.osha.gov/laws-regs/oshact/section5-duties

Product Characteristics

PRODUCT	LEAK TYPE	VAPORS
HIGHLY VOLATILE LIQUIDS [SUCH AS: BUTANE, PROPANE, ETHANE, PROPYLENE, AND NATURAL GAS LIQUIDS (NGL)]	Gas	Initially heavier than air, spread along ground and may travel to source of ignition and flash back. Product is colorless, tasteless and odorless.
, , ,	, , ,	rks or flames and will form explosive mixtures with air. Vapors tion without warning and may be toxic if inhaled at high concen-

HEALTH may cause dizziness or asphyxiation without warning and may be toxic if inhaled at high conce HAZARDS trations. Contact with gas or liquefied gas may cause burns, severe injury and/or frostbite. Fire may produce irritating and/or toxic gases.

PRODUCT		LEAK TYPE	VAPORS
NATURAL GAS Gas		Gas	Lighter than air and will generally rise and dissipate. May gather in a confined space and travel to a source of ignition.
HEALTH HAZARDS	TH Will be easily ignited by heat, sparks or flames and will form explosive mixtures with air. Vapors may cause dizziness or asphyxiation without warning and may be toxic if inhaled at high concentrations. Contact with gas or liquefied gas may cause burns, severe injury and/or frostbite.		

PRODUCT		LEAK TYPE	VAPORS								
HAZARDOUS LIQUIDS [SUCH AS: CRUDE OIL, DIESEL FUEL, JET FUEL, GASOLINE, AND OTHER REFINED PRODUCTS]		Liquid	Initially heavier than air and spread along ground and collect in low or confined areas. Vapors may travel to source of ignition and flash back. Explosion hazards indoors, outdoors or in sewers.								
HEALTH HAZARDS	corrosive and/or tox	tion or contact with material may irritate or burn skin and eyes. Fire may produce irritating, ive and/or toxic gases. Vapors may cause dizziness or suffocation. Runoff from fire control tion water may cause pollution.									

Excavation Best Practices Jobsite Checklist

EXCAVATOR RESPONSIBILITIES: ■ White Lining (Pre-marking) Call Before You Dig - It's the Law! □ One Call Facility Request Wait the required time for the markings! □ One Call Access (state specific time - check your local One Call Locate Reference Number Law) □ Tolerance Zones – May vary by state and/or company! □ Separate Locate Request □ Respect the marks! Pre-excavation Meeting Dig with care! ☐ Facility Relocations One Call Reference Number at Site RISK CONSIDERATIONS Contact Names and Numbers □ Type/volume/pressure/location/geography of ¬ Positive Response product Facility Owner/Operator Failure to Respond □ Environmental factors – wind, fog, temperature, humidity □ Locate Verification ☐ Sight, sound, smell – indicators vary depending on ☐ Work Site Review with Company Personnel product Documentation of Marks □ Black, dark brown or clear liquids/dirt blowing into ☐ Facility Avoidance air/peculiar odors/dead insects around gas line/ Marking Preservation dead vegetation Excavation Observer □ Rainbow sheen on the water/mud or water bubbling up/frozen area on ground/frozen area around gas □ Excavation Tolerance Zone □ Excavation within the Tolerance Zone Other utility emergencies ¬ Vacuum Excavation PIPELINE MARKERS Exposed Facility Protection The U.S. Department of Transportation (DOT) requires the use of signs to indicate the location of underground Locate Request Updates pipelines. Markers like these are located on road, ☐ Facility Damage Notification railroad, and navigable waterway crossings. Markers ■ Notification of Emergency Personnel are also posted along the pipeline right-of-way. Markers may not be located directly over the pipeline it marks. Emergency Coordination with Adjacent Facilities Emergency Excavation The markers display: □ Backfilling ☐ The product transported As-built Documentation □ The name of the pipeline operator ☐ The operator's emergency number □ Trenchless Excavation No Charge for Providing Underground Facility Locations Federal and State Regulations



Pipeline Damage Reporting Law As Of 2007

H.R. 2958 Emergency Alert Requirements

Any person, including a government employee or contractor, who while engaged in the demolition, excavation, tunneling, or construction in the vicinity of a pipeline facility;

- A. Becomes aware of damage to the pipeline facility that may endanger life or cause serious bodily harm or damage to property; or
- B. Damages the pipeline facility in a manner that may endanger life or cause serious bodily harm or damage to property, shall promptly report the damage to the operator of the facility and to other appropriate authorities.

Websites:

Call Before You Clear www.callbeforeyouclear.com

Association of Public-Safety Communications Officials - International (APCO) www.apcointl.org/

Common Ground Alliance www.commongroundalliance.com

Federal Emergency Management Agency www.fema.gov

Federal Office of Pipeline Safety www.phmsa.dot.gov

National One-Call Dialing Number: 811 www.call811.com

Government Emergency Telecommunications www.dhs.gov/government-emergency-telecommunications-service-qets

Infrastructure Protection – NIPC www.dhs.gov/national-infrastructure-protection-plan

National Emergency Number Association https://www.nena.org/?

National Fire Protection Association (NFPA) www.nfpa.org

National Pipeline Mapping System www.npms.phmsa.dot.gov

National Response Center

https://www.epa.gov/emergency-response/national-response-center or 800-424-8802

Paradigm Liaison Services, LLC www.pdigm.com

United States Environmental Protection Agency (EPA) www.epa.gov/cameo

Wireless Information System for Emergency Responders (WISER) https://wiser.nlm.nih.gov/

FOR MORE INFORMATION ON THE NASFM PIPELINE EMERGENCIES PROGRAM

www.pipelineemergencies.com

FOR EMERGENCY RESPONSE INFORMATION, REFER TO DOT GUIDEBOOK.

FOR COPIES: (202) 366-4900

www.phmsa.dot.gov/hazmat/erg/emergency-response-guidebook-erg



Register for access to Training Center Code: CORE or EX





Register for access to the Emergency Response Portal



About Paradigm

Paradigm is public awareness. We provide public awareness and damage prevention compliance services to assist with the regulatory requirements of 49 CFR 192 and 195, as well as API RP 1162. Since 2001, the oil and gas industry has worked with Paradigm to fulfill public education and community awareness requirements.

Our history of implementing public awareness programs and compliance services pre-dates API RP 1162. Most of the pipeline industry's large, mid-sized and small operators, as well as many local distribution companies utilize Paradigm's compliance services.

In serving our clients, Paradigm performs full-scope compliance programs from audience identification through effectiveness measurement. In addition, we offer consulting services for plan evaluation and continuous improvement. At the completion of each compliance program, we provide structured documentation which precisely records all elements of the program's implementation to assist with audits.

Paradigm leads the way in industry service. Pipeline operators and local distribution companies trust in Paradigm to implement their public awareness and damage prevention programs. Each year we:

- · Distribute 25 million pipeline safety communications
- · Compile and analyze roughly 250,000 stakeholder response surveys
- · Facilitate over 1,200 liaison programs
- Implement approximately 1,000 public awareness compliance programs
- Provide audit support and assistance with over 50 public awareness audits

Contact Paradigm for more information regarding custom public awareness solutions.

Contact us:

Paradigm Liaison Services, LLC PO Box 9123 Wichita, KS 67277 (877) 477-1162 Fax: (888) 417-0818 www.pdigm.com











Operator Information

Operator Name(s) / Contact Information	Type(s) of Pipeline Systems Operating	Location within County	Pipe Size and Operating Pressure Range(s)	Average Emergency Response Time(s)						



Calling 811 is the most important step!

One easy call gets your utility lines marked and helps protect you from injury and expense. Whether you are planning to do it yourself or hire a professional, smart digging means calling 811 before each job.

Visit call811.com for more information

PENNSYLVANIA												NOTIFICATION					NOTIFICATIONS						
Pennsylvania One Call System, Inc. 800-242-1776 Website: www.paf call.org Hours: 24 hours, 7 days Advance Notice: 3 to 10 business days during construction phase; 10 to 90 days during design phase Marks Valid: as long as equipment is on site Law Link: www.pafcall.org/palaw *PennDot minor routine maintenance exempt if within 24* depth from highest		nline	Mobile	Statewide Coverage	Penalties	Emergency Clause	Mandatory Membership	avator Permits Issued	ny Premarks	Positive Response	Hand Dig Clause	Damage Reporting			Railroad			Damage	AC	Emergency		arge Projects	Tolerance Zone
spot in ROW *Municipal Roads-minor routine maintenance if within 18" depth from highest spot in ROW *Exemptions include PennDot within state road ROW, Stripper Well Lines in Class 1 areas	Z FAX	0	→ Mot	Sta	Civil	Y	* ~ Mar	N Exc	Mar	Pos	Har	Dar	• z DOT	N	z	Agr	z Depth	Dar	Pes	Em	Z Ove	_	18"
*** Large projects accepted online only																							Н



